

ALEXIS MAAHS

PROFESSIONAL SUMMARY

Student knowledgeable about many computer software programs. Personable, friendly and committed to resolving computer problems in a timely and thorough manner to maintain uptime.

SKILLS

- *Excellent problem-solving abilities*
- *Excellent communication skills*
- *Organized*
- *Leadership abilities*
- *Positive and optimistic*
- *Proficient in Microsoft Word and Excel*
- *Excellent time management*

WORK HISTORY

CAMP COUNSELOR, MSU EXTENSION, Channing, MI

Summer 2011-2015

- *Gave one-on-one attention to children while maintaining overall focus on the entire group.*
- *Assisted and supervised eight children through the entire camp.*

BOARD OPERATOR, SOVEREIGN COMMUNICATIONS, Iron Mountain, MI

2013-2015

- *Worked with many types of computers.*
- *Always arrived on time to put announcer on air.*

EDUCATION

NORWAY HIGH SCHOOL – Norway, MI

- *Top 30% of class*
- *National Honor Society member*
- *Art Club, Drama Club*
- *Band Council treasurer*
- *4-H Club President and Vice President*

REFERENCES

MEREDITH IMLER

4-H PROGRAM COORDINATOR - DICKINSON COUNTY
(906)774-0363
STEPHENSON AVE, NORWAY, MI 49870

ANDREA PAUL

REGISTERED NURSE - DICKINSON COUNTY HOSPITAL
(906)221-9229
1721 S STEPHENSON AVE, IRON MOUNTAIN, MI 49801

CHAD HARRISON

YOUTH PASTOR – EVANGELICAL COVENANT CHURCH
(906)282-1687
120 O'DILL DR NORWAY, MI 49870

106 Viking Ln.
Norway, MI 49870
906-282-9163

16johnsonk@student.nvknights.org

KYRA JOHNSON

OBJECTIVE To use my education to increase understanding in difficult subject areas and promote a more positive and productive high school experience for struggling students.

EDUCATION Will Graduate in May 2016 from Norway High School, Norway, MI 49870
GPA: 3.780

SKILLS

- Creative
- Self-motivated
- Highly organized
- Effective writer
- Fast learner
- Great interpersonal communicator

EXPERIENCE I have had no official employment experience, however I volunteered as a summer camp counselor and was responsible for the care and safety of young children, as well as leading group games and activities. I plan to seek part-time employment during my senior year

ACHIEVEMENTS

- Accepted into National Honor Society
- Received Health and Spanish III departmental awards
- Elected School Board Representative 2014-present
- Served as Girl's Cross Country Team Captain 2014-present
- Received Cross Country MVP Award 2013
- Selected to attend American Legion Girl's State in June
- Selected to attend Naval Academy Summer Seminar in June

REFERENCES **MRS. ERIN BERNDT**

Norway High School English Teacher/Theatre Director
Cell Phone- 906-245-1140

MRS. LORI DZIK

Bethany Lutheran Church Congregation President/Choir Director
Office Phone- 906-563-8472

MR. DAVE LANGIN

Norway High school girls/boys cross country coach
Cell Phone- 906-282-1483

SAMANTHA SCHULTZ

OBJECTIVE Seeking the position to operate coremaking machines and core finishing operations.

SKILLS & ABILITIES Organized, dependable, responsible, flexible team player, interpersonal skills, leadership, goal-driven, critical thinking, and secretary experience.

EXPERIENCE **BACK GATE MANAGER, DICKINSON COUNTY RACING ASSOCIATION – US 8, NORWAY, MI 49870**

6/11- Present

My responsibility at the race track is to collect, count, and handle money from the drivers. I also put on wristbands which has taught me to better multi-task, stay organized, and people skills.

CATERER, LORETTA'S CATERING – 700 IRON ST, NORWAY, MI 49870

7/11- Present

As a caterer I create food, serve food, and interact with customers. Through this I've learned organizational skills and customer service.

VENDOR, TRI-CITY CINEMA 8 – W700 US HIGHWAY 2, QUINNESEC, MI 49876

6/14-9/14

As a vendor I was depended upon with money and serving customers. I consistently practiced multi-tasking with this job, and maintaining a positive attitude under pressure.

EDUCATION **NORWAY-VULCAN HIGH SCHOOL – NORWAY, MI**

Will Graduate in May 2015

AWARDS AND ACCOMPLISHMENTS Norway High School (NHS) Honor Roll, NHS Student of the Week, NHS Academic Award, Varsity Letters, finalist for the STARR Scholarship, MVP in Tennis, merit from the Women in Engineering, and member of National Honor Society.

LEADERSHIP Vice-President of the Student Council, Student Coordinator of the Blood Drive, Class Representative, and Big Brothers/Big Sisters.

REFERENCES Mrs. Deborah Wilton
Director – (810) 881-2420
132 N Pyle Drive, Kingsford, MI 49870
49801

Mrs. Kaye Miziniak
Mentor – (219) 873-6121
607 West A, Iron Mt., MI

Ms. Alison Malone
Coach – (906) 396-7986
612 Crest St., Kingsford, MI 49802

NICOLE GLANVILLE

N1547 S Circle Drive Norway, MI 49870 | 15glanvillen@student.nvknights.org | 906-282-5280 | <http://linkd.in/1Gdq0iL>

OBJECTIVE | I'm looking for a position as Nursing Assistant to help maintain a caring and nurturing environment for residents.

EDUCATION | **NORWAY HIGH SCHOOL** | NORWAY, MICHIGAN
WILL GRADUATE IN MAY 2015

DICKINGSON IRON TECHNOLOGICAL CENTER | KINGSFORD, MICHIGAN
HEALTH OCCUPATIONS CLASS AND CNA CERTIFICATION, WILL GRADUATE IN MAY 2015

EXPERIENCE | **ICE CREAM TREAT MAKER AND CASHIER** | DAIRY QUEEN | 413 US-2 NORWAY, MICHIGAN 49870
MARCH 2014-AUGUST 2014

Took and prepared orders, cleaned the store, & ran the drive through.

PRESCRIPTION DELIVERY | NORWAY PHARMACY | 514 MAIN STREET NORWAY, MICHIGAN 49870
AUGUST 2014-PRESENT

Run the cash register, count and bag prescriptions, clean, & deliver scripts to homes.

ACHIEVEMENTS | Norway High School (NHS) Honor Roll, NHS Student of the Week, NHS Academic Achievement Award, NHS
/HONORS | Biology Award, 3rd Place in Medical Math at the 2015 Michigan Regional HOSA Competition

ACTIVITIES | Key Club: 4 years, St. Mary and St. Barbara's Altar Server: 4 years, St. Mary and St. Barbara's Youth Group: 3
years, Red Cross Blood Drive: 3 years, Student Coordinator-1 year, YAC: 3 years, SADD: 2 years, Big Brothers
Big Sisters: 2-years, National Honor Society: 1 year, Student Council: 1 year, HOSA: 1 year, drama: 1 year

LEADERSHIP | Secretary (YAC), Big Brothers Big Sisters, Class Representative (Student Council), Blood Drive Student
Coordinator

SKILLS | Organized, efficient, good at multi-tasking, reliable, adaptable, personable, communication, responsible

REFERENCES | **MR. RICHARD FILA**, PHARMACIST TDS PHARMACY
W6098 Baciak Lane Norway, Michigan 49870

906-563-5151 (work)

MR. ROBERT MADIGAN, TEACHER NORWAY HIGH SCHOOL
W4470 County Road 573 Vulcan, Michigan 49892

906-563-9542 (work)

MRS. KAYE MIZINIAK, TEACHER AND MENTOR HOLY SPIRIT SCHOOL
607 W. A Street Iron Mountain, Michigan 49801

219-873-6121 (cell)

Haley Rogers

W4664 Main Street, Vulcan, MI 49892 (906) 250-9722

Haley.rogers119@gmail.com

LinkedIn: <http://bit.do/halrogers>

Objective

I am seeking an opportunity within your organization to utilize my talents and abilities as a General Building Secretary. I pride myself in my ability to exercise good judgment in any situation and enjoy being a team player as well as a strong leader.

Academic Education

Bay de Noc Community College, Iron Mountain, Michigan, 49801

August 2014 - present

Norway High School, Norway, Michigan, 49870

Graduating May 22, 2015

Experience

Avon, Inc. Sales Representative, June 2011 - June 2012.

Position included acquiring and maintaining customer contacts, promoting sales events, and bookkeeping.

NHS Blood Drive Coordinator/Assistant, June 2014 - present.

Position includes bookkeeping, registering donors, and providing information to both new and experienced donors.

Music Coordinator, Wilson SDA Church, August 2014 - present.

Position includes phone communication, recruiting song leaders, and working with other Music Committee members.

Achievements

Chorus Letter, 2013 - English 10 Departmental Award, 2013 - Academic Letter, 2013 - Civics Departmental Award, 2013
Academic Recognition, 2014 - Academic Award, 2014 - Chorus Award, 2014 - National Honor Society, 2015

Activities & Interests

YAC, Key Club, Vocal Jazz, Honors Choir, All-State Choir, Big Brothers, Big Sisters Mentorship Program, Red Cross Coordinating Volunteer, Year Book Committee, High School Quiz Bowl, Art Club, Student Assistant, Youth Service and Philanthropy Camp, Youth Leadership Conference, Chorus Council Alto Section Leader, Collective Bargaining Workshop

Skills

Highly organized, team player, natural leader, interpersonal communication, problem solving, time-management, customer service, event planning, management/leadership, decision making, delegating, multitasking, flexibility/adaptive, record-keeping, prioritization, and excellent attention to detail

References

Pastor Tony Ludwig, Wilson S.D. A. Church

N14220 Co. Rd. 551, Wilson, MI, 49896. (906) 639-2440. aludwig@misda.org

Mrs. Mary Romitti, Avonna Group Unit Leader

N3405 Pine Mountain Rd, Iron Mountain, MI 49801. (906) 774-4426. mromitti4426@charter.net

Miss Renee Pollard, Family and Consumer Education

300 Section St, Norway, MI 49870. (906) 563-9542. rpollard@nvknights.org

CHRISTINA ANDERSON

(906) 563-7107 | 603 Maple St Norway, MI 49870 | 16anderson@student.nvknights.org | <https://www.linkedin.com/in/canderson16>

Objective

To obtain a part-time position in the computer field.

Education

- Will graduate in May 2016 from Norway High School, Norway, MI 49870

Experience

2009 - Present | Cat Sitter | Mrs. Linda Hawkinson | 109 4th Ave. Norway, MI 49870

- Feed, water, and clean up after the cats of vacationing families
- Accomplish any other small job required (ex. watering plants, bringing mail in)

2012 - Present | Norway City Band | City of Norway | 915 Main St. Norway, MI 49870

- Play oboe for City Band
- Participate in practice or concert once a week

2013 - Present | Church Pianist | Bethany Lutheran Church | 130 O'Dill Dr. Norway, MI 49870

- Provide musical accompaniment for a worship service at least once a month
- Play reflective music for prelude, offering, and Communion

2014 - Present | Algebra Tutor | Mrs. Teresa Seim | N1552 Forest Dr. Norway, MI 49870

- Go over Algebra II homework with student
- Help them understand concepts that they struggle with

2014 - Present | Animal Shelter Volunteer | Almost Home Animal Shelter | 5060 Lincoln St. Quinnesec, MI 49876

- Clean dog cages
- Feed/water dogs

Skills, Achievements, and Activities

- Proficiency with Microsoft Office and Internet, Accuracy, Attention to detail, Responsibility, Organized, Willing to learn, ACT Score of 34, GPA of 4.0, and Class Rank of 1 out of 56
- Engineering Scholars Program—scholarship recipient and attendee, NHS Student of the Week two times, NHS Academic Achievement Award, St. Norbert Middle Level Honors Band Attendee, English I Academic Award, World History Academic Award, Spanish II Academic Award, Algebra II Academic Award, US History Academic Award, Academic Letter, National Honor Society, NVAS Honor Roll (Grades 5-11)
- Norway Concert/Pep Band (Grades 5-11), Quiz Bowl/Hi-Q (Grades 7-11), Norway High School Jazz Band (Grades 9-11), Key Club (Grades 9-11), Big Brothers Big Sisters (Grades 9-10), Bethany Lutheran Church Choir (Grades 10-11), Norway Tennis Team (Grade 10), Yearbook Committee (Grade 11), Community/School Theater (Grade 11)

References

- Mrs. Jacqueline Leiker | High School Teacher | Norway High School | 300 Section St. Norway, MI 49870 | (906) 563 - 9542 | jleiker@nvknights.org
- Mrs. Joan Recla | Volunteer Coordinator | Almost Home Animal Shelter | 5060 Lincoln St. Quinnesec, MI 49876 | (906) 774 - 1005 | almosthomejoan@uplogon.com
- Mrs. Teresa Seim | N1552 Forest Dr. Norway, MI 49870 | (906) 563 - 1308 | teresaseim@yahoo.com